

Attention: NURSING SERVICES PROVIDERS

Changes for Billing for Nursing Services provided October 1, 2007 and after.

Billing for Nursing services (HN1, and HN9) must now include a HCPCS (Healthcare Common Procedure Coding System) code effective October 1, 2007.

This change is a direct result of a change in AHCCCS reporting for encounters. In order to accommodate this change the Division (DDD) has had to modify the billing formats which now must be used for any vendor billing for nursing services to include a field for the HCPCS. The new format will not be able to be processed within the DDD payment system until November 13, 2007. We will accept the billings prior to that time, but processing will be delayed.

BILLING RULES

These rules supersede the SF07 Billing Manual which is posted to the DDD Website.

NEW BILLING DOCUMENTATION IS MANDATORY.

Vendors/Providers who provide nursing visits for more than two hours in duration, or more than 4 hours in a single calendar day, will bill for "Continuous Nursing."

- In addition to the DD 3 digit code of HN1, the HCPCS code which now must be included on your claim is S9123 if the service was provided by a Registered Nurse (RN).
- In addition to the DD 3 digit code of HN1, the HCPCS code which now must be included on your claim is S9124 if the service was provided by a Licensed Practical Nurse (LPN).
- All Nursing service must be billed by day.
- If two different types of Nurses delivered the service in the same calendar day (RN and LPN) then there must be separate billing segments.
- These are the proper codes for when HN1, the 3 digit DDD nursing service code has been authorized.
- The authorization for this service will be limited to HN1.
- This service is authorized by DDD Health Services Nurses.

Vendors/Providers who provide short-term nursing visits, with no single visit exceeding 2 hours, and no more than a total of 4 hours in a calendar day, will bill for "Intermittent Nursing."

- In addition to the DD 3 digit code of HN9 the HCPCS code which now must be included on your claim is G0154.
- All Nursing service must be billed by day.
- This is the proper code for when HN9, the 3 digit DDD nursing service code has been authorized.
- The authorization for this service will be limited to HN9.

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- This service is authorized by DDD Health Services Nurses.

Vendors/Providers who provide Nursing for “Respite” purposes will follow the same rules as above. The 3 digit codes previously authorized for Nursing Respite, HNR and HR9, will be converted by Division staff to HN1 or HN9 after October 1, 2007. HNR and HR9 will not be allowed for services delivered after October 1, 2007. Services provided for HNR and HR9 prior to October 1, 2007 are still appropriate, and should be billed in accordance with the authorized service for the appropriate date.

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AUTHORIZATION RULES

(For DDD Health Services Nurses and Division Staff)

- Initially, the 3 digit DDD code (HN1, and HN9) which is authorized will allow a billing as described above. On the billing document the Vendor/Provider should include the specific 3 digit DDD code actually authorized but should bill the appropriate HCPCS code as described above. One of the three HCPCS codes described above, G0154, S9123, or S9124 must also be contained on the billing document.
- HN1 authorizations will eventually be adjusted to include the number of continuous¹ units authorized by day, week, month, or longer period PLUS the number of respite units also allowed.
- HN9 authorizations will replace other nursing service authorizations as appropriate, when the assessed need is intermittent.²
- HNR and HR9 units will be converted to be included in the HN1 or HN9 authorizations as assessed.
- A two digit modifier may be established in the near future to signify nursing service delivered to fulfill a respite need.

RESOURCES

Authorization Issues:

KJuarez@azdes.gov

Payment Issues:

JNiebuhr@azdes.gov

Billing Form Technical Support:

KElliott@azdes.gov

¹ As defined in this document. This document supersedes the billing manual posted to the DDD website.

² As defined in this document. This document supersedes the billing manual posted to the DDD website.

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